

Forest Charter School

Monthly Charter Council Meeting Minutes—August 27, 2013

5:30 p.m. Regular Session
470 Searls Avenue
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Debbie Marchi, Parent Representative
Nicole McCulloch, Parent Representative
Karen Elisio, Parent Representative
Ruthanne Buckley, Community Representative
Sarah Rongey, Student Representative
Linda Katz, ST Representative
Gina Holbrook, ST Representative
Nancy Nobles, Secretary

Minutes

Present: Dan Thiem, Ruthanne Buckley, Nicole McCulloch, Peter Sagebiel, Debbie Carter, Paul Simoes, BJ Hatcher, Sarah Rongey, Debbie Marchi, and Nancy Nobles.

Absent: Linda Katz and Karen Elisio

1. Call to Order: 5:34

2. Pledge of Allegiance

3. Action: Approval of Minutes of June 11, 2013.

Ruthanne Buckley made the motion to accept the Minutes. Gina Holbrook seconded.

Ayes: All Nays: None Abstain: None

4. Action: Adoption of the Agenda

Debbie explained to the Council that the second page of the consent agenda was not included with the electronic version that was sent with the agenda. She had a copy for the Council to review.

Gina Holbrook made the motion to adopt the agenda. Sarah Rongey seconded.

Ayes: All Nays: None Abstain: None

5. Discussion: Other

Nothing to report.

6. Information: Welcome to the 2013-14 Council Members—Dan Thiem, Peter Sagebiel

- Dan welcomed the new council members and briefly reviewed the rules and responsibilities of the Council. Dan added that the Council is representative of the school and will look at the best interest for the school and its' students.
- Peter gave a brief overview of the Brown Act. The Council was given a handout to review at home.
- New Council members were given a Council binder.

7. Information: Statement of Economic Interests-Form 700—Nancy Nobles

Nancy explained that the Form 700 concerns possible conflicts of interest between the council members and Forest Charter School. New council members were given the form and she asked that they be returned to the office by September 10th.

8. Information/Action: Budget—Debbie Carter

Debbie presented an overview (with a handout) of the current revenue sources which include: the Revenue Limit (Base Grant), Education Protection Act (EPA), the Mandate Block Grant, the Governor's new LCFF (Local Control Funding Formula), and two restricted funding sources; Common Core Funding and the Clean Energy Act.

Debbie explained the Governor's LCFF is the biggest change in 40 years to government funding for public schools.

9. Information: Classroom Portable Update—Peter Sagebiel, Debbie Carter

Peter gave a review of the new portable uses and the process of purchase and installation. and Debbie presented the construction budget changes which included updating the restrooms to meet new ADA requirements. She will bring the budget changes to the Council at the September meeting for approval.

10. Action: Re-approval of the Conflict of Interest Policy—Peter Sagebiel

Peter explained the Conflict of Interest Policy, which is re-approved annually by the Council. He asked the Council to approve the policy.

Ruthanne Buckley made the motion to approve the Conflict of Interest Policy. Nicole McCulloch seconded.

Ayes: All Nays: None Abstain: None

11. Action: Resolution #1314-081-113 Authorization to Sign Warrant Orders and Payroll Runs – Debbie Carter

Debbie explained what a resolution is. She asked the Council to approve the resolution adding Kelli Foster as signatories on warrant orders and payroll runs.

Sarah Rongey made the motion to approve Resolution #1314-081-113. Gina Holbrook seconded.

Ayes: All Nays: None Abstain: None

12. Information: Credential Audit – Peter Sagebiel

Peter updated the Council on the upcoming credential audit to be done by the County. This audit is a normal responsibility for a county office. He explained what it means to be a credentialed employee and which employees are credentialed. Peter added that FCS has hired a consultant to help with a pre-audit and that he will report on that visit at the September meeting.

13. Action: Classified Salary Schedule – Debbie Carter

Debbie explained the changes to the Classified Salary Schedule and asked the Council to approve the revised classified salary schedule.

Debbie Marchi made the motion to approve the revised classified salary schedule. Nicole McCulloch seconded.

Ayes: All Nays: None Abstain: None

14. Information/Action: Employee Handbook – Debbie Carter

Tabled.

15. Information/Action: Consent Agenda – Debbie Carter

Debbie presented the consent agenda for approval.

Debbie Marchi made a motion to approve the consent agenda. Gina Holbrook seconded.

Ayes: All Nays: None Abstain: None

16. Information: Director's Update – Peter Sagebiel

- **2013-14 Enrollment:** Enrollment for the 2013-14 school year is going well at all of the FCS sites; total enrollment is 636.
- **Back to School Celebrations/Events:** The N.C. site held a back to school celebration that included a dunk tank, bounce house and ice cream; a big thank you to Brandon Johnson for helping to co-ordinate the event. The Truckee site held an orientation for families and the Foresthill co-op is moving to a new site; classes will start on September 2.
- **New Business Services Personnel:** Kelli Foster is the new business services assistant; she came to FCS from the County Annex.
- **New FCS STs:** Marci Martinez will be replacing Steve Ross; Laura Lysen will be the new ST in Foresthill, she is replacing Julie Lagorio.
- **Staff Team Building Day:** Team building was held at Donner Lake; the activities were followed by a staff meeting at the Truckee P.U.D. building.

- **APlus Conference:** The conference will be held in Sacramento in October and STs have been invited to attend this professional development opportunity; more professional development opportunities will be available.
- **Other:** BJ reported on the recent STAR (API) results which were up by 13 points, the highest overall score; this was the biggest increase in performance since 2004. BJ added that Common Core will start to replace STAR this year (a blend of the two testing methods.)

14. Discussion: Future Agenda Items

- Foundation Report (as needed)
- Approval of the budget increase for portable
- Employee Handbook (e-send early for review)
- Appoint Vice-chair
- Credential Audit Consultant Visit
- October Meeting in Truckee (?)
- Classified on the Council
- Articulated Council Job Descriptions—August or September
- Set Committee for Director's Evaluation
- Director's Job Description

17. Information: Reminder of Future Meetings

2013: September 17; October 22; *November 12; December 17 (if needed)

2014: January 21; *February 11; March 18; April 22; *May 27; June 10

*dates set to coincide with budget deadlines

18. Action: Adjourn at 6:54 p.m.

Ruthanne Buckley made the motion to adjourn. Debbie Marchi seconded.

Ayes: All

Nayes: None

Abstain: None

Respectfully submitted:

Nancy Nobles, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Vice Chair

Date